Approved For Release 2001/08/08 : CIA-RDP78-04007A000800020010-1

Sofe 4902 drw # 21

Deputy Director of Security

22 MAY 1962 220562

Chief, Physical Security Division, OS

Criteria for Issuing "Visitor-No Escort" Badges W/O ATT

- i. In accordance with your request, listed below are the criteria which are being utilized by this Division in an effort to reduce the number of "Visitor-No Escort" badge holders to the absolute minumum:
  - (a) Sponsoring component must submit justification for each such request. (Components have been advised that unless a person's official duties require that he visit Agency buildings on an average of once per week. for a one year period, a "Visitor-No Escort" badge should not be requested; ) and,
  - (b) Possession of appropriate security clearance as determined by the Personnel Security Division is a prerequisite to issuance of any badge.
- 2. All components have been advised that periodic reviews will be made of Building Security Branch records reflecting visits by "Visitor-No Escort" badge holders to determine that minimum frequency of visit requirements are being met.

DEV DOT - 28-4-81 ex 00 6199 REV CL .S C KEXT REV 2011 AUTHS HR 18-2

Attachment:

OS requests for "Visitor-No Escort" badges

cc: DD(PPS) DD(IOS) CSRS -

OS/PHYSD:

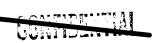
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Distribution:

Otl - Adse.

1 - PhySD

1 - PhySD/BSB



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